



CSIR COLLEGE OF SCIENCE AND TECHNOLOGY (CCST)

Accreditation by the National Accreditation Board, and
Affiliated to the University of Cape Coast

APPLICATION FORM FOR ADMISSION TO POST-GRADUATE DEGREE PROGRAMMES FOR THE 2016 - 2017 ACADEMIC YEAR

1. Surname (Mr/Ms/Mrs):.....
First Name:.....
Middle Name/s (if any):.....
2. Sex: Female [] Male []
3. Date and Place of Birth:.....
4. Nationality:.....
5. Marital Status:..... No. of Children(if any):.....
6. Religious Affiliation (if any):.....
7. Next of Kin
(a) Name and address of next of Kin:.....
(c) Relationship to Applicant:.....
8. Contact Address (Address to which all communication in connection with this application should be sent - postal and residential address, including day time telephone numbers and email address):
.....
.....
9. Emergency Contact: (Name and address of person to contact in case of an emergency -postal and residential address including day time telephone numbers and email address)
.....
.....

10. Programme For Which Admission Is Sought:

| Options | Programme Description |
|---------|-----------------------|
| 1. | |
| 2. | |
| 3. | |

11. Applicant's Academic Qualifications

| Name of School/Institution | Degree/Certificate | Years Enrolled | |
|----------------------------|--------------------|----------------|----|
| | | From | To |
| | | | |
| | | | |
| | | | |

12. Examinations Taken (indicate subjects passed with grades)

| Title of Examination & Date | Subjects Passed with Grades |
|-----------------------------|-----------------------------|
| | |
| | |
| | |

13. English Language Proficiency

- a. Have you ever studied at the secondary or post secondary level with English as the medium of instruction? Yes [] No []
- b. Have you taken any English test? Yes [] No []
- c. If yes, please provide the following
 - i. Test date:.....
 - ii. Test name:.....

iii. Results (If awaiting results please submit the results as soon as possible):.....
.....

14. Employment History. If you are currently employed, state :

a. Present Occupation (Position title, and duties/ responsibilities):.....
.....
.....

b. Name and Address of Employer:.....
.....
.....

15. Give details of previous employment (Employing Institution, Position title, and duties/responsibilities with dates):.....
.....
.....

16. Other Qualifications and Experiences Relevant to your Application:.....
.....
.....

17. Indicate how you expect to finance your study at the University

a. Self-financing
b. Employers
c. Fellowship (indicate source):.....
.....

18. Give details of two referees one of whom should be connected with your academic or professional work.....
.....
.....

19. **APPLICANT'S DECLARATION** (To be completed by applicant)

I declare that all the information supplied in this application and supporting documentation is correct and complete. I acknowledge that the withholding of information or provision of incorrect

documentation and false information in relation to my application may result in the cancellation of any offer or enrolment for this programme.

Signature of Applicant:..... Date:.....

20. SUPPORTING DECLARATION

(This declaration should be signed by the Management/Director/Chief Executive who should also endorse one of the passport-sized photographs on the reverse side. This application will be invalid if this declaration is not signed.)

I certify that the photograph endorsed by me is the true likeness of the applicant

Ms/Mr/Mrs:.....

who is personally known to me. I have inspected his/her certificates and I am satisfied that the names on them conform to those by which, to the best of my knowledge, he/she is officially known.

Signature:..... Date:.....

Name:.....

Status:.....

Address (Official Stamp) :.....

21. Additional Requirements and Attachments

- a. In all cases the following enclosures should accompany the application forms
 - i. Certified true copies of all certificates
 - ii. Academic Transcripts (where applicable)
 - iii. Birth/Baptismal Certificates
 - iv. Reference letter
 - v. Detailed Curriculum vitae
 - vi. Three (3) recent passport size photographs (one of the photographs should be endorsed using the supporting declaration above. The name of the applicant should be written at the back of the remaining photos)

IMPORTANT NOTICE

- i. Only applications which have met all the requirements in section 20 will be considered
- ii. All documents submitted in connection with this application become the property of the College.
- iii. Any change in address should be communicated to the Registrar's Office without delay.

Applicants are required to send all completed forms and attachments to

**The Registrar
CSIR College of Science and Technology
P.O. Box M32
Accra
Ghana**